

TRANSITION COUNCIL
3rd session



10-13 December 2024
Headquarters, France

14.1 – First General Assembly, Singapore

14.1.3 Approval of submissions to the GA

Note by the Secretariat (supplement)

BACKGROUND

Following comments from Australia that were mistakenly omitted from the first draft, please find revised documents GA01-g.1.2 (EN) Rev 1 and GA01-g.2.2 (EN) Rev1.

THE COUNCIL IS INVITED TO

Note the information provided and decide on submission to the General Assembly.

1st General Assembly
International Organization for
Marine Aids to Navigation



18-21 February 2024
Singapore

g– Establishment and termination of Committees and subsidiary bodies and review and approval of their Terms of Reference

g.1.2– Resolution on the Establishment of Committees and their Terms of Reference

Resolution GA01-02

Adopted on ##.##.####
Agenda item g.

Establishment of the Committees of the Organization and approval of their Terms of Reference
(effective immediately)

THE ASSEMBLY,

RECALLING the transitional arrangements annexed to the Convention which agree on the operation of the Committees of the International Association of Marine Aids to Navigation and Lighthouse Authorities, until the Organization establishes Committees under the Convention;

MINDFUL OF the provision of Article 7.7 (f) of the Convention which requires the General Assembly to establish and terminate Committees and approve their Terms of Reference;

TAKING INTO CONSIDERATION the four Committees, AtoN Requirements and Management (ARM), Engineering and Sustainability (ENG), Digital Technologies (DTEC) and Vessel Traffic Services (VTS) and their Terms of Reference in the International Association of Marine Aids to Navigation and Lighthouse Authorities which have been confirmed at last General Assembly of the association in 2023;

AIMING FOR continuity in ensuring a smooth transition from the association to the Organization related to the technical work of the Committees and their work programme:

1. ESTABLISHES the four Committees, AtoN Requirements and Management (ARM), Engineering and Sustainability (ENG), Digital Technologies (DTEC) and Vessel Traffic Services (VTS) as the Committees of the Organization;
2. APPROVES the Terms of Reference for the four Committees of the Organization as set out in the Annex to this Resolution;
3. RESOLVES that Resolution shall take effect immediately in line with the transitional arrangements of the Convention.



ANNEX

Terms of Reference for the Committees

Background

In accordance with the Convention, Article 6.1 (c), the Organization shall have Committees and subsidiary bodies necessary to support the Organization's activities. The Convention Article 7.7 (f) states, that the General Assembly shall establish and terminate Committees and subsidiary bodies and review and approve their Terms of Reference.

In accordance with the Convention, Article 6.3, the General Regulations and Financial Regulations detail the Rules of Procedure that will apply to Committees, and for this purpose Article 10 and 11 of the General Regulations are noted.

Name of Committees

There will be four Committees as follows:

Marine Aids to Navigation Requirements and Management (ARM) Committee

Engineering and Sustainability (ENG) Committee

Digital Technologies (DTEC) Committee

Vessel Traffic Services (VTS) Committee

Participation

Representatives from Member States, Associate Members and Affiliate Members and upon invitation by the Secretary-General, individuals from academic, research or other relevant organizations are eligible to participate in the Committees.

Aims and Objectives

The Committees will support the aims and objectives of the Organization by:

- a) Providing guidance that assists governments and national authorities to meet their obligations under SOLAS and to plan, implement and deliver Aids to Navigation (AtoN) in a consistent and harmonized manner.
- b) Responding to technological and operational changes meeting emerging needs and developments.
- c) Preparing and reviewing standards, recommendations, guidelines, manuals and model courses specifically related to the risk management, requirements, establishment, operation, training and management of AtoN to contribute to achieving its worldwide harmonization.



Activities

Committee meetings will normally be held twice a year, at a date during February to April and September to November, at the seat of the Organization. Exceptionally they may be held elsewhere, with the approval of the Secretary-General.

The work of the Committees may be facilitated by working groups. Intersessional meetings of a working group or its task group may also be held between two meetings of its parent Committee in accordance with the General Regulations.

All activities may be organized in the format of physical, virtual or hybrid event as required.

The Committees may propose events that will assist their work programme such as seminars, workshops and other events.

Deliverables

The Committees must develop and work to a work programme in accordance with the General Regulations, Article 11.8.

The deliverables of the Committees are to:

- a) prepare and review standards, recommendations, guidelines, manuals, model courses and other appropriate documents identified in the work programmes specifically related to the risk management, requirements, establishment, operation, training and management of AtoN to contribute to achieving its worldwide harmonization;
- b) monitor developments in the area of Marine Aids to Navigation;
- c) liaise and facilitate the sharing of expertise and experience amongst Member States, Associate Members and Affiliate Members; and
- d) conduct any other tasks as decided by the Council.

Relationship with other bodies

Internal organs

As stated in the General Regulations Article 11.21, output documents are documents completed by the Committee. Output documents are then approved by the Council or the General Assembly, in the case of standards.

The Policy Advisory Panel (PAP) provides policy advice for consideration by the Council and co-ordinates the work of the Committees.

The Legal Advisory Panel (LAP) provides legal support and advice to the committees, the Secretariat and other bodies of IALA.

Each Committee's progress with its work and achievement of its deliverables shall be reported to the Council and the Policy Advisory Panel at regular intervals.

Committees should collaborate on cross committee work items and developments.

External bodies

The Committees are to monitor and assist developments relevant to AtoN in bodies external to IALA, such as IMO and the IHO, if necessary to achieve the Committees aims and objectives.

1st General Assembly
International Organization for
Marine Aids to Navigation



18-21 February 2024
Singapore

g– Establishment and termination of committees and subsidiary bodies and review and approval of their Terms of Reference

g.2.2– Resolution on the Establishment of subsidiary bodies and their Terms of Reference

Resolution GA01-03

Adopted on ##.##.####
Agenda item g.

Establishment of the subsidiary bodies of the Organization and approval of their Terms of Reference

THE ASSEMBLY,

RECALLING the transitional arrangements annexed to the Convention;

MINDFUL OF the provision of Article 7.7 (f) of the Convention which requires the General Assembly to establish subsidiary bodies and approve their Terms of Reference;

TAKING INTO CONSIDERATION the existence and service of the Policy Advisory Panel (PAP) and the Legal Advisory Panel (LAP) in the International Association of Marine Aids to Navigation and Lighthouse Authorities;

AIMING FOR continuity in ensuring a smooth transition from the association to the Organization:

1. ESTABLISHES the Policy Advisory Panel (PAP) and the Legal Advisory Panel (LAP) as subsidiary bodies of the Organization;
2. APPROVES the respective Terms of Reference for the Policy Advisory Panel and the Legal Advisory Panel as subsidiary bodies of the Organization as set out in the Annex to this Resolution;
3. RESOLVES that the Resolution shall take effect immediately in line with the transitional arrangements annexed to the Convention.



ANNEX

Terms of Reference for the Policy Advisory Panel

Background

In accordance with the Convention, Article 6.1 (c), the Organization shall have Committees and subsidiary bodies necessary to support the Organization's activities. The Convention Article 7.7 (f) states that the General Assembly shall establish and terminate Committees and subsidiary bodies and review and approve their Terms of Reference.

In accordance with the Convention, Article 6.3, the General Regulations and Financial Regulations detail the Rules of Procedure that will apply to subsidiary bodies and for this purpose Article 10 and 12 of the General Regulations are noted.

Name of subsidiary body

Policy Advisory Panel (PAP).

Participation

The membership of the Policy Advisory Panel will be as follows:

- A Chair and a Vice Chair
- Chairs of all Committees
- Vice-chairs of all Committees
- Chair of Legal Advisory Panel
- Representative of the Industrial Members Group
- Deputy Secretary-General
- Dean of the World-Wide Academy
- Technical Director
- Events and Documents Co-ordinator/Communication officer
- Committee Secretaries.

Other participants may be invited at the discretion of the Chair, to provide specialist advice.

The Chair and Vice Chair of the Policy Advisory Panel will be appointed by the Council and can be existing Committee Chairs or Vice Chairs or other nationals nominated by Member States or the Secretary-General.



Aims and Objectives

In accordance with the Convention Article 9.1, the Policy Advisory Panel will support the aims and objectives of the Organization by:

- a) Proposing the meeting dates of all Committees for a given year for approval by the Secretary-General at least one year in advance, for notification to all participants through the IALA website.
- b) Considering and advising the Council and the Secretariat on policy and strategy matters concerning the development and harmonisation of Marine Aids to Navigation systems, with specific emphasis on the Strategic Vision.
- c) Co-ordinating the work of the Committees and providing a forum for Committee Chairs to share progress, challenges and operations to provide a collegiate delivery of the various work plans with the Secretariat.
- d) Carry out such other work as the Council may from time to time require.

Activities

The Policy Advisory Panel should normally hold meetings at least twice each year. Meetings may be held more or less frequently if deemed necessary by the Chair and agreed by the Secretary-General.

Meetings may be organized in the format of a physical, virtual or hybrid event as required.

Deliverables

The Policy Advisory Panel must deliver reports of each of its meetings to the Council and input to IALA organs as required.

Relationship with other bodies

Internal organs

The Policy Advisory Panel provides policy advice for consideration by the Council and to co-ordinate the work of the Committees.

The Policy Advisory Panel may seek advice from the Legal Advisory Panel.

The Policy Advisory Panel will receive details of each Committee's progress with its work and achievement of its deliverables at regular intervals.

External bodies

The Policy Advisory Panel will monitor developments relevant to Marine Aids to Navigation in bodies external to IALA, such as IMO and the IHO, as necessary to achieve IALA's aims and objectives.



Terms of Reference for the Legal Advisory Panel

Background

In accordance with the Convention, Article 6. 1 (c), the Organization shall have Committees and subsidiary bodies necessary to support the Organization's activities. The Convention Article 7.7 (f) states that the General Assembly shall establish and terminate Committees and subsidiary bodies and review and approve their Terms of Reference.

In accordance with the Convention Article 6.3, the General Regulations and Financial Regulations detail the Rules of Procedure that will apply to subsidiary bodies, and for this purpose Article 10 and 12 of the General Regulations are noted.

Name of subsidiary body

Legal Advisory Panel (LAP).

Participation

Legal experts and other appropriate representatives from Member States are eligible to participate in the LAP. Other participants may be invited at the discretion of the Chair.

Aims and Objectives

The aim of the LAP is to provide legal support and advice to the Council, the Committees, the Secretariat and other organs of IALA.

Its objectives may include:

- a) Providing legal support to the Council as required.
- b) Responding to issues and concerns that may be raised through the Secretariat.
- c) Responding to requests from Committees and other bodies for legal advice.
- d) Providing information on legal issues that result, or may result from, providing guidance on the provision of Marine Aids to Navigation.
- e) Preparing draft documentation/guidelines on items of common concern.
- f) Identifying where external legal advice may be needed and assisting with the preparation of requests/briefs for such advice and the follow up, as appropriate.
- g) Providing a forum to discuss legal matters of common interest.

Activities

The duration of meetings shall normally be two days during February to April and September to November. Meetings may be of other duration, or held more or less frequently, if deemed necessary by the Chair and agreed by the Secretary-General. Meetings may be organized in the format of either a physical, virtual or hybrid event as required.



Deliverables

The LAP must deliver a report of each of its meetings, and advice to the Council and input to IALA organs as required.